

Minutes

Edinburgh Integration Joint Board Professional Advisory Group

9.30 am, Tuesday 17 May 2016

Lothian Chambers, Edinburgh

Present:

Board Members: Carl Bickler (Chair), Belinda Hacking, Sharon Cameron, Cath Anderson, Linda Nicole-Smith, Eddie Balfour, Eileen Kenny

Apologies: Gordon Scott, Kirsten Hey, Wanda Fairgrieve, Wendy Dale, Nancy Henderson, Caroline Lawrie, Moyra Burns, Colin Beck, Michael Ryan, Alasdair Fitzgerald,

1. Minutes

Decision

To approve the minute of the meeting of the Edinburgh Integration Joint Board – Professional Advisory Group of 8 March 2016 as a correct record.

2. Minutes

Decision

To note the minute of the meeting of the Edinburgh Integration Joint Board – 11 March 2016.

3. Appointment of a Co- Chair of the Professional Advisory Group.

The Convener reported that Gordon Scott would soon be leaving his post and as such a vacancy had arisen as Co-Chair of the Professional Advisory Group.

Decision

To note that the Convener would seek nominations from the City of Edinburgh Council for the position of Co-Chair of the PAG.



4. Review of Edinburgh Professional Advisory Group – Edinburgh Integration Joint Board

The Professional Advisory Group was asked to note that following a process of wide consultation with key stakeholders the EIJB had recommended an enhanced role of the Professional Advisory Group and also agreed an improved and formalised relationship with the Strategic Planning Group. The Convener added that resourcing of the Professional Advisory Group was still to be agreed.

Members were anxious that the membership was reflective of the important work that the Professional Advisory Group would be undertaking.

Decision

- 1) To note the Review of Edinburgh Professional Advisory Group - Edinburgh Integration Joint Board.
- 2) To note that members would suggest revision to the membership to the Clerk.

(References – minute of the Edinburgh Integration Joint Board 15 January 2016 (item 5); report by the IJB Chief Officer, submitted.)

5. Membership of the Edinburgh Professional Advisory Group

The Professional Advisory Group was asked to comment on the circulated draft membership list of the Group.

Decision

To note that members would suggest revision to the membership to the Convener and the Clerk.

6. Communications and Engagement Strategy

A high level plan setting out principles and protocols for the Joint Board's communication and stakeholder engagement activity was considered by the Edinburgh Integration Joint Board (EIJB) on 13 May 2016. The following comments were raised during discussion:

- 1) The circulation of material was critical and that all interested groups, stakeholder etc should receive the same material at the same time.
- 2) Further well planned engagement around the drive towards integration would be helpful.
- 3) Health and City of Edinburgh Council staff should have the same understanding and appreciation of transformation and the impact that this would have.

Decision

To note the report by report by the Chief Officer.

(References – minute of the Edinburgh Integration Joint Board 13 May 2016 (item 5); report by the IJB Chief Officer, submitted.)

7. Huddle Test of Change

Carl Bicker provided details of the approach and actions around the implementation of the Huddle model, designed to progress improvements on the whole system pathway and discharge from hospital that had been considered at the EIJB meeting on 13 May 2016.

Decision

To note the report by report by the Chief Officer.

(References – minute of the Edinburgh Integration Joint Board 13 May 2016 (item 7); report by the IJB Chief Officer, submitted.)

8. Delayed Discharge – Recent Trends

At its meeting on 13 May 2016 the EIJB considered a report that gave an overview of performance in managing hospital discharge, showing the total number of Edinburgh people who were delayed at each monthly census point over the past two years, alongside the target level for 2015-16.

Decision

- 1) To note the report by report by the Chief Officer, Delayed Discharge – Recent Trends.
- 2) To support the EIJB in the their decision to request that a future report include reference to delays attributed to:
 - Guardianship or capacity issues.
 - Acute settings.
 - X Codes.
- 3) To note the causes of delayed discharge are multifaceted and are not solely the result of delays in establishing appropriate care packages.

(References – minute of the Edinburgh Integration Joint Board 13 May 2016 (item 8); report by the IJB Chief Officer, submitted.)

9. Initial Set of Directions

At its meeting on 13 May 2016 the EIJB considered a report that outlined the obligation that the Public Bodies (Joint Working) (Scotland) Act places an

Integration Joint Boards to give a direction to the Council and NHS Board in respect of each function delegated to the Joint Board.

Decision

To note the report by report by the Chief Officer.

(References – minute of the Edinburgh Integration Joint Board 13 May (item 9); report by the IJB Chief Officer, submitted.)

10. Mainstreaming Equalities

At its meeting on 13 May 2016 the EIJB was asked to approve the publication of how Public Equality Duty would be mainstreamed into its day-to-day functions.

Decision

To note the report by report by the Chief Officer.

(References – minute of the Edinburgh Integration Joint Board 13 May 2016 (item 10); report by the IJB Chief Officer, submitted.)

11. Financial Plan

The EIJB on 13 May 2016 received an update on proposed investments for the Social Care Fund and details of the Joint Board's expected savings programme for 2016/17 was submitted.

Details were provided of updated indicative allocated resources from the Council and NHS Lothian; this represented a marginal (0.4% for £2.5m) increase over the levels reported to the Joint Board in March.

Decision

- 1) To note the report by report by the Chief Officer, Financial Plan.
- 2) To note that there are various NHS policies and procedures that hinder officers delivering a service that also takes into consideration current financial challenges.
- 3) To ask that the Interim Chief Finance Officer be invited to a future meeting of the PAG to discuss the Financial Plan

(References – minute of the Edinburgh Integration Joint Board 13 May 2016 (item 11); report by the IJB Chief Officer, submitted.)

12. Formal Establishment of the Strategic Planning Group

On 13 May 2016 the EIJB approved the establishment of a Strategic Planning Group, as required under the Public Bodies (Joint Working) (Scotland) Act 2014. The Strategic Planning Group would engage with stakeholders with

regard to the production of a strategic plan and any decisions about significant changes to services to be made without revising this.

Decision

To note the report by report by the Chief Officer

(References – minute of the Edinburgh Integration Joint Board 13 May 2016 (item 12); report by the IJB Chief Officer, submitted.)

13. Future Meetings

Decision

- 1) To agree that the PAG would meet 2 weeks before the EIJB.
- 2) To agree that the PAG would meet at alternative venues, the City Chambers and a Health Care owned property.

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